# University in the High School

Instructions on How to Create a

UHS Online Application

Spring 2024

Farmingdale State College
State University of New York

# Start a Spring 2024 Application

After you have successfully logged into your account, click on "**Start University in the High School Application**."

*Note: Applications you have started will appear under "Your Applications," if you return to your account,*

## University in the High School Application Management

Applications for Spring 2024 registration requests will open <u>Monday, January 29th, 2024</u>. The deadline for registration requests is <u>Friday, February 9th, 2024</u>. All payments must be received by <u>Wednesday, February 14th, 2024</u>.

Click on "Start University in the High School Application" to get started. Your progress will be saved if you would like or need to return to the application at another time. However, to honor your request, all applications must be submitted by the deadline listed above.

If you have any questions, please contact UHS at UHSoffice@farmingdale.edu.

Start University in the High School Application

**Your Applications**

| Type | Status | Term | Started | Submitted |
|------|--------|------|---------|-----------|
| You have not yet started an application using this account. | | | | |

Previous applications will be displayed, only the current Spring 2024 can be changed during the registration period.

# Completing an Application



Complete the application by filling in the required information. We recommend using a personal email address for this application..

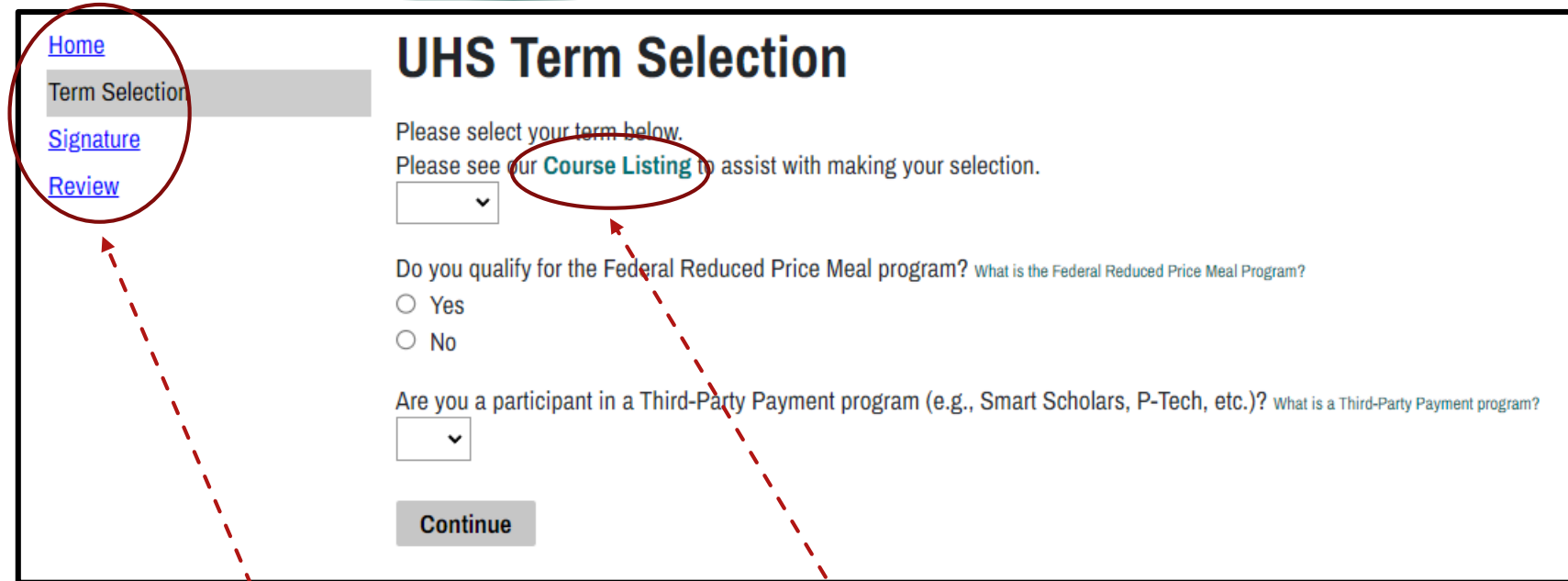Parent/Guardian information is required.

It may take a few moments for the system to load after you click "**Select Courses Now**."

# Term Selection
# Free Reduced Lunch
# Third Party Option

You must select the appropriate term you are requesting registration (i.e., Spring 2024).

*If you see an option for the **Federal Reduced Price Meal** program and you qualify, select "Yes." You **must** upload documentation from your school when prompted to receive the reduced cost. If there is no option available you automatically qualify.*

*If your application fees are covered by your **school/grant/scholarship**, you will select "Yes" for Third Party-Payment. If there is no option available you automatically qualify. If unsure check with your teacher.*

## UHS Term Selection

Home

Term Selection

Signature

Review

Please select your term below.
Please see our **Course Listing** to assist with making your selection.

Do you qualify for the Federal Reduced Price Meal program? What is the Federal Reduced Price Meal Program?
○ Yes
○ No

Are you a participant in a Third-Party Payment program (e.g., Smart Scholars, P-Tech, etc.)? What is a Third-Party Payment program?

**Continue**

You can track your application progression

Clicking on this hyperlink will open a new window where you view all the courses being offered at your high school before moving onto your registration request(s).