

## HOW TO ENROLL IN A PAYMENT PLAN ONLINE

To log into the Payment Center, go to [www.farmingdale.edu](http://www.farmingdale.edu) → under “**Current Students**” click “**Pay Your Bill**”

### For Students:

In the **Students and Staff** box → enter your **RAM ID** and **PIN** → click “**Login**”

### For Authorized Users:

In the **Authorized Users** box → enter your **E-mail** and **Password** → click “**Login**”

Farmingdale State College  
STATE UNIVERSITY OF NEW YORK

**Students and Staff**

\*Indicates required information

\*RAM ID:

\*PIN:

Login

**Authorized Users**

Login for parents or others who have been granted access.

\*E-mail:

\*Password:

Login

Forgot your password?  
Have a temporary password e-mailed to you.

**Welcome**

Welcome to Farmingdale State College Student Account Suite. This site is a 24x7 service offered to students and their families for viewing bills, making payments and managing their student account.

Students and staff may log in using their RAM ID and PIN. Parents, guardians, or employers wishing to access the system require student permission via the student's authorized user process. If you have any questions about the system, please send e-mail to [stuacct@farmingdale.edu](mailto:stuacct@farmingdale.edu).

**Student Account Suite Features**

**Student Account Center**

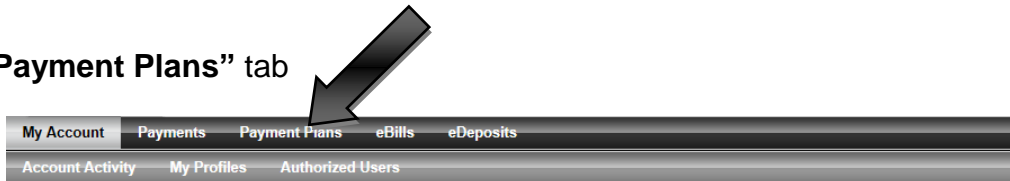
- Check your balance.
- Make a payment towards your balance.
- View your payment history.
- Store your payment methods for quick and easy payment.
- As a student, provide permission to others (parents, employers, etc) to view your bill and make payments.

**E-Billing**

# Farmingdale State College

State University of New York

Click the “Payment Plans” tab



My Account   **Payments**   **Payment Plans**   eBills   eDeposits

Account Activity   My Profiles   Authorized Users

**Account Alerts**

No alerts at this time.

**Announcements**

**Welcome to your Student Account Payment/Billing Center.** Here you can view your student bills and recent account activity as well as make payments. In addition, you can set up authorized users who are individuals you have chosen to access parts of the Payment/Billing Center and make payments on your behalf.

Please be aware that the Payment/Billing Center will display

**My Account**

**Current Account Status**

Balance:	\$10,992.50
Estimated Financial Aid:	\$4,701.00
Balance Including Estimated Aid:	\$6,291.50

[Make a Payment](#)   [View Account Activity](#)

**Statements**

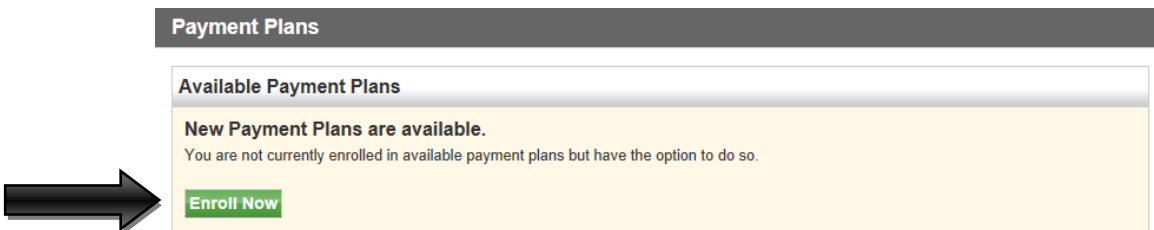
eBill Statement

You currently do not have any billing statements.

**Term Balances**

Fall 2013	\$6,291.50
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Click “Enroll Now”



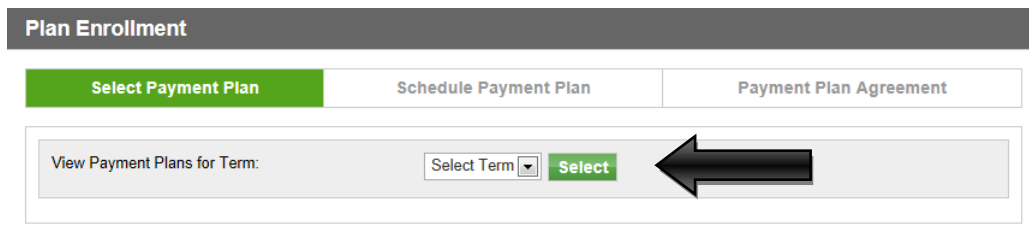
**Payment Plans**

**Available Payment Plans**

**New Payment Plans are available.**  
You are not currently enrolled in available payment plans but have the option to do so.

[Enroll Now](#)

Select the academic term via dropdown list → click “Select”



**Plan Enrollment**

[Select Payment Plan](#)   [Schedule Payment Plan](#)   [Payment Plan Agreement](#)

View Payment Plans for Term:      [Select](#)

# Farmingdale State College

State University of New York

Confirm the details of the payment plan → click “Continue”

**Plan Enrollment**

Select Payment Plan
Schedule Payment Plan
Payment Plan Agreement

View Payment Plans for Term: Fall 2013 Select

**Fall 2013**  
 Payment Plan Installments: Down payment and enrollment fee is due upon enrolling in plan. Installments are due on 10/1/14 and 11/1/14.  
 Please note: Reminders and information regarding your plan will be sent via email only. For farmingdale students, this is your official Farmingdale email account. For authorized users, this is the email account used when your account was created.

**Fall 2013 Details**

Term(s):	Fall 2013
Previous balance term(s):	Spring 2010 , Summer 2011 , Fall 2012 , Fall 2011 , Spring 2012 , Summer 2012 , Spring 2013 , Intersession 2013 , Summer 2013
Enrollment deadline:	7/5/14
Scheduled payments:	Optional
Setup fee:	\$40.00
Minimum down payment:	50.00%
Number of payments:	2
Payment frequency:	Fixed Dates
Late payment fee:	\$25.00

Continue
Cancel

A summary of the eligible charges and credits which will be included in the plan will appear. Click “**Display Payment Schedule**” to view the payment amount due now and the installment dates and amounts. Please note that the plan amount may change due to changes in your charges or anticipated financial aid.

**Plan Enrollment**

Select Payment Plan
Schedule Payment Plan
Payment Plan Agreement

Please note that all amounts listed below include the most recent activity on your account, and may not necessarily match your latest billing statement. For more information about recent charges and/or credits, please view your [activity since last statement](#). Please review your payment schedule carefully before completing your enrollment.

**Eligible Charges and Credits**

Description	Charges(\$)	Credits(\$)	Down Payment(\$)
Financial Aid		4,701.00	
Tuition and Fees	3,562.50		
Housing and Dining	7,530.00		
Down payment			3195.75

Display Payment Schedule
Previous Step
Cancel

# Farmingdale State College

State University of New York

You will be given the option of setting up automatic payments or not:

- If you want to set up automatic payments on the credit card you are using, check “**Yes**”. When you make the payment, you will need to save the payment method. The payments will automatically come out of this credit card account on the payment due date.
- If you do not want to set up automatic payments, check “**No**”. You will need to make the payments on or before the payment due date.

Eligible Charges and Credits			
Description	Charges(\$)	Credits(\$)	Down Payment(\$)
Financial Aid		4,701.00	
Tuition and Fees	3,562.50		
Housing and Dining	7,530.00		
Down payment			3195.75

**Recalculate Payment Schedule**

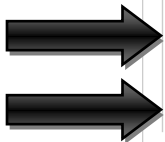
Payment Schedule			
Description	Due Date	Amount Paid(\$)	Amount Due(\$)
Setup fee	Paid	40.00	0.00
Down Payment	Due now	60.00	3,135.75
1st installment	7/6/14	0.00	1,597.88
2nd installment	7/15/14	0.00	1,597.87
<b>Total amount paid:</b>			<b>100.00</b>
<b>Total of installments:</b>			<b>3,195.75</b>
<b>Total due now:</b>			<b>3,135.75</b>

**Set up Automatic Payments**  
Would you like to set up payments to be made automatically on the dates shown above?

Yes, I want to set up my payments. Let me choose the payment method that will automatically be used to make a payment on each due date.

No, I don't want to set up payments. I will come back and make each payment on or before the due date.

**Continue** **Previous Step** **Cancel**



Click “**Continue**”

# Farmingdale State College

State University of New York

Choose a payment method via drop down menu. There is an option to pay with a new credit card or a credit card on file which you have already saved as a payment method → click **“Select”**

Select Payment Plan   Schedule Payment Plan   **Select Payment Method**   Payment Plan Agreement

You must pay for plan fees before your enrollment can be processed. Future installments will be paid using the same payment method, by this system, on the date they are due. You are responsible for making sure that the payment method remains valid for the duration of this payment plan. If installment amounts change (due to new charges or credits), the scheduled payments will adjust accordingly.

**Select Payment Method**

Payment Method  
Select Payment Method ▾

**Select**   Previous Step   Cancel

If you selected **“New Credit Card”** as your payment method, you will be required to complete the billing section. Everything with a red asterisk (\*) must be filled out to continue → click **“Continue”**

Select Payment Plan   Schedule Payment Plan   **Select Payment Method**   Payment Plan Agreement

You must pay for plan fees before your enrollment can be processed. Future installments will be paid using the same payment method, by this system, on the date they are due. You are responsible for making sure that the payment method remains valid for the duration of this payment plan. If installment amounts change (due to new charges or credits), the scheduled payments will adjust accordingly.

**Select Payment Method**

Payment Method  
New Credit Card ▾

**Select**

Credit Card - We accept the following credit cards.

\*Card account number:

\*Name on card:

\*Card expiration date: 07 ▾ 2015 ▾

\*Credit card type:

\*Card Verification Value: [\(View example\)](#)

**Cardholder Billing Information**

International Address?

\*Billing address:

Billing address line two:

\*City:

\*State/Province:

\*Postal code:

\*Save payment method as:   
(e.g. My CreditCard)

**Continue**   **Cancel**

# Farmingdale State College

State University of New York

Read and print the Payment Plan Agreement for your records by clicking “**Print Agreement**”. By checking the box next to “**I Agree**” you are giving your electronic signature and consenting to the terms and regulations stated → click “**Continue**”

## Plan Enrollment

Your card information has been saved.  
By agreeing and continuing, you will also be submitting a payment today of \$3,135.75 as a part of your enrollment.

Select Payment Plan    Schedule Payment Plan    Select Payment Method    **Payment Plan Agreement**

Please read the following agreement carefully before you continue.

<b>Annual Percentage Rate</b>	The cost of your credit as a yearly rate.	0.00%
<b>Finance Charge</b>	The dollar amount the credit will cost you, including all fees.	\$40.00
<b>Amount Financed</b>	The amount of credit provided to you or on your behalf.	\$3,155.75
<b>Total of Payments</b>	The amount you will have paid after you have made all payments as scheduled.	\$3,195.75

You have the right to receive at this time an itemization of the Amount Financed. Select View Worksheet below for a printable version of this itemization.

If you pay your plan off early, you will not have to pay a penalty and you will not be entitled to a refund of part of the finance charge.

I, \_\_\_\_\_ hereby agree to pay the balance deferred as stated in this agreement in 2 installment payments on or before the due date specified for each installment. I understand that **INSTALLMENT AMOUNTS MAY CHANGE** over time to account for any new charges, payments, or financial aid adjustments. I also agree to pay the payment plan setup fee of \$40.00. I understand that a late fee of \$25.00 of the total remaining amount due will be assessed for each installment payment that is late. I also understand that failure to meet the terms of this agreement may entitle Farmingdale State College to (1) declare the full balance plus late fees immediately due and payable by law, (2) refuse subsequent registration for any classes and/or drop current classes (3) deny future enrollment in any payment plan, and (4) withhold grades, diplomas, or transcripts from being released until the unpaid balance, as well as all attorney fees, legal expenses, and other collection costs are paid in full.

1st Installment in the amount of \$1,597.88 due on 7/6/14.

2nd Installment in the amount of \$1,597.87 due on 7/15/14.

This agreement is dated Thursday, July 3, 2014.

For fraud detection purposes, your internet address has been logged:

I at 7/3/14 11:44:55 AM CDT

**ANY FALSE INFORMATION ENTERED HEREON CONSTITUTES AS FRAUD AND SUBJECTS THE PARTY ENTERING SAME TO FELONY PROSECUTION UNDER BOTH FEDERAL AND STATE LAWS OF THE UNITED STATES. VIOLATORS WILL BE PROSECUTED TO THE FULLEST EXTENT OF THE LAW.**

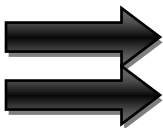
To revoke this authorization agreement you must contact [stuacct@farmingdale.edu](mailto:stuacct@farmingdale.edu).

Print and retain a copy of this agreement.

Please check the box below to agree to the terms and continue.

I Agree

**Continue**   **View Worksheet**   **Print Agreement**   **Previous Step**   **Cancel**



# **Farmingdale State College**

State University of New York

Print the “**Payment Receipt**” page for your records. If you have already been assigned a Farmingdale email address, an email confirmation will be sent to your email. New students will be assigned a Farmingdale email address when they register for classes for the first time.

## **Payment Receipt**

**Thank you, your payment was processed successfully.  
Your enrollment in Fall 2013 was processed successfully.**

### **Payment Confirmation**

Payment Date:

Payment Time:

Name of Payee:

Name on Card:

Account Number:

Amount Paid:

Description:

Student Name:

Confirmation Number:

Authorization Code:

Card not present for this transaction. Please print this page for your records.

Information regarding your payment plan will be sent to your Farmingdale email account. Please check your Farmingdale email account regularly.