

# Banner 9 Self Service for Students

Farmingdale State College has upgraded the Student Information System to Banner 9. With this upgrade, students will have a more modern web interface and a more streamlined experience utilizing Banner 9 Self Service. This document will assist with the new features that are available in Banner 9 Self Service.

**Note:** Some pages of the old Banner Self Service site are still being converted over to their new versions. You might encounter instances where you are brought to the old system for these pages.

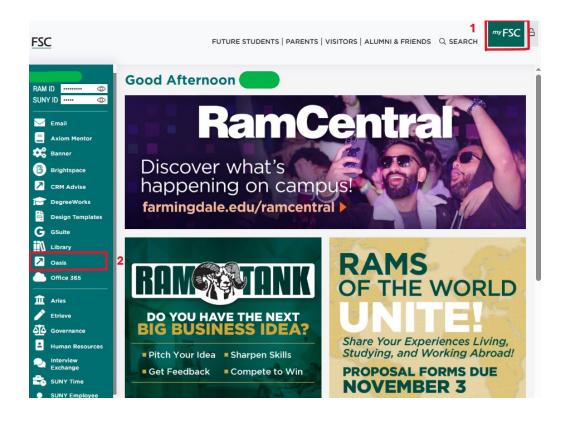
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# Accessing Banner 9 Student Self Service

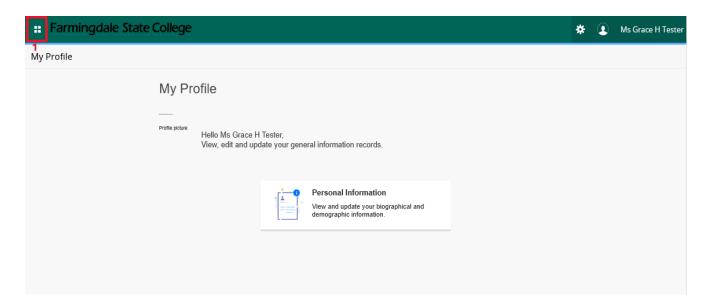
You can access Banner 9 Self Service by clicking the "Oasis" icon [2]on the <a href="myFSC">myFSC</a> [1]portal Student home page.



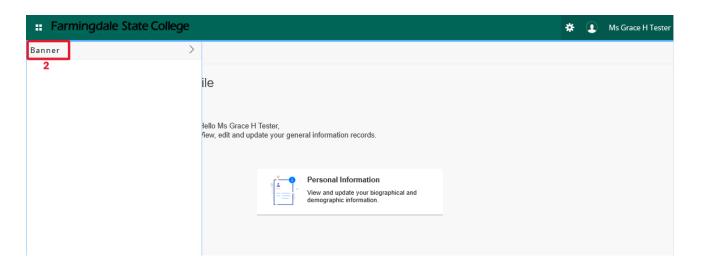


# My Profile Landing Page

This is the home landing page for the new Banner 9 Self Service.



You can click on the Personal Information box and review your personal information (see page 5 for more information) or click on the 4 squares [1] which brings up the Banner tab.

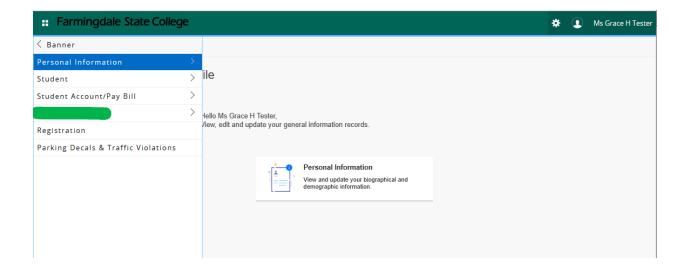


Click on the Banner tab [2] and it brings up the Banner Self Service menu.



## **BANNER Self Service 9 Menu**

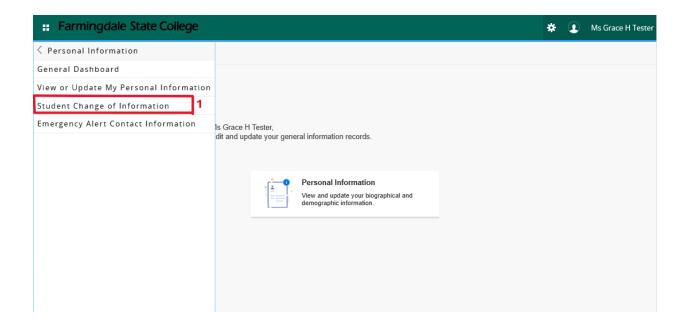
This is the Banner Self Service 9 menu which allows you to select which site you want to navigate to. Personal Information and Student are covered in this document. Registration is covered in a separate document (when Registration becomes available within Self Service 9).





#### Personal Information Dashboard

The home page provides a listing of quick links to different areas of the personal information self-service site.

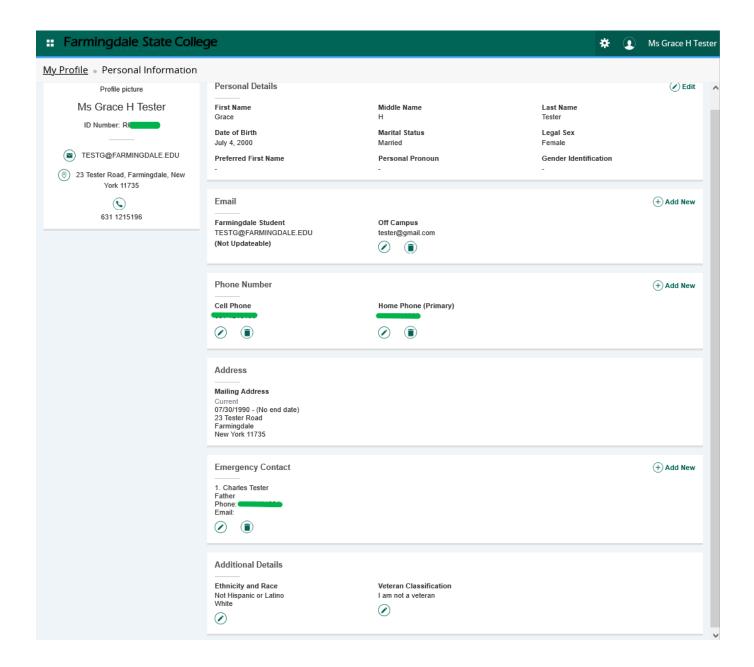


## View or Update Personal Information

This page allows you to review your personal information that you have registered with Farmingdale State College. This page displays your Personal Details, Email, Phone Number, Address, Emergency Contacts, and Additional Details. You will also have the ability to change your Emergency Contacts, Veteran Classification and Ethnicity information.

**Note:** Some information is not updateable and can only be changed by contacting the Registrar's Office. Specific information for Change of Student Information can also be found when clicking the "Change of Student Information" [1] link under the Personal Information tab.

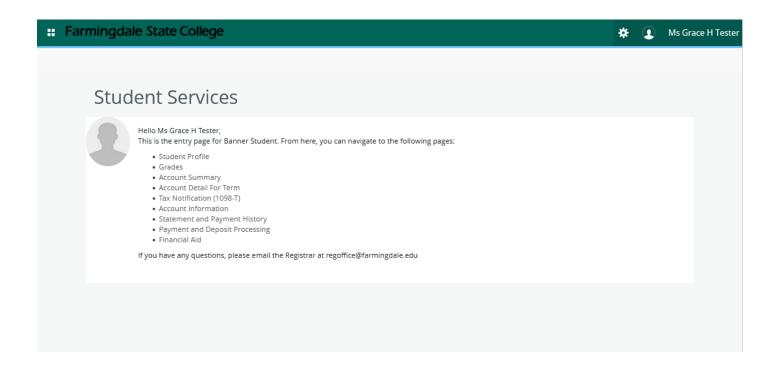






# Banner 9 Student Self Service Home Page

The home page provides a listing of quick links [1] to different areas of the self-service site. Alternatively, you can access the menu [2] which will provide the same links and more.





#### Student Profile

The Student Profile is a dashboard of student information. This page contains a variety of data, some of the data is term specific and the term can be changed via the Term dropdown [1].

Types of information found on the Student Profile:

Academic Standing,
Overall Hours (credits),
Overall GPA

- Registration Notices and Holds
- Biographical Information

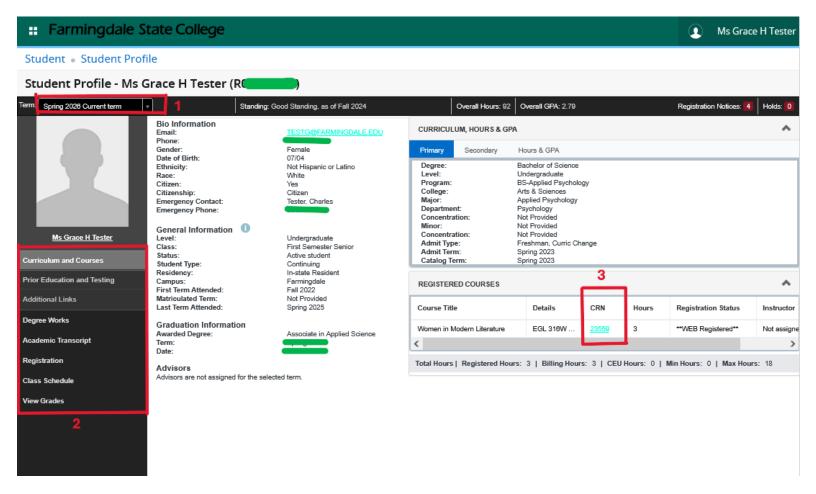
- General Student Information
- Graduation Information (If Applicable)
- Summary of Registered Courses

- Primary and Secondary Curriculum Records
- Detailed Hours (credits) and GPA Information
- Prior Education and Test Score Information
- Student Photo (Coming Soon!)

The Registered Courses section will show all your courses for the selected Term [1]. This section will show each course's Title, Subject, Course Number, Section, CRN, Hours (Credits), Registration Status, and Instructor. To view additional information about a particular course, just click on the CRN link [3].

On the left-hand side of the screen there is a list of Additional Links [2]. These are quick access links that will bring you to different commonly used resources.



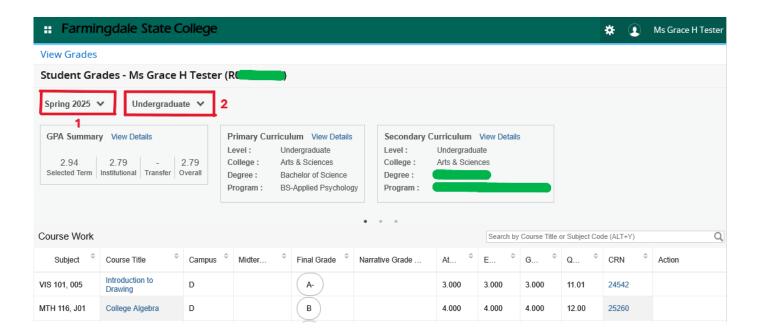




#### View Grades

Once grades are pushed for students to view, you can navigate to this page and check your grades. This page will show Midterm and Final Grades for each course for a particular semester. If needed you can change the semester you are viewing via the Term dropdown [1]. This page will also provide GPA Summary and Primary Curriculum details.

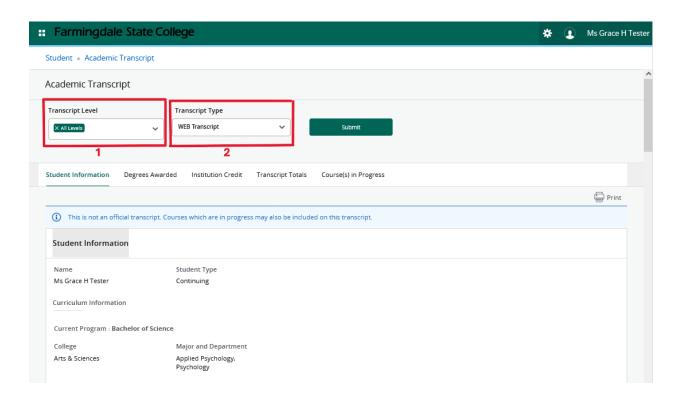
**Note:** To view data for any term you must have the Term [1] and Course Level [2] fields filled out.





### **Academic Transcripts**

This page allows you to view your unofficial transcript. To generate your unofficial transcript just enter the Transcript Level [1] and Transcript Type [2] from the provided dropdowns.



#### **Order Official Transcripts**

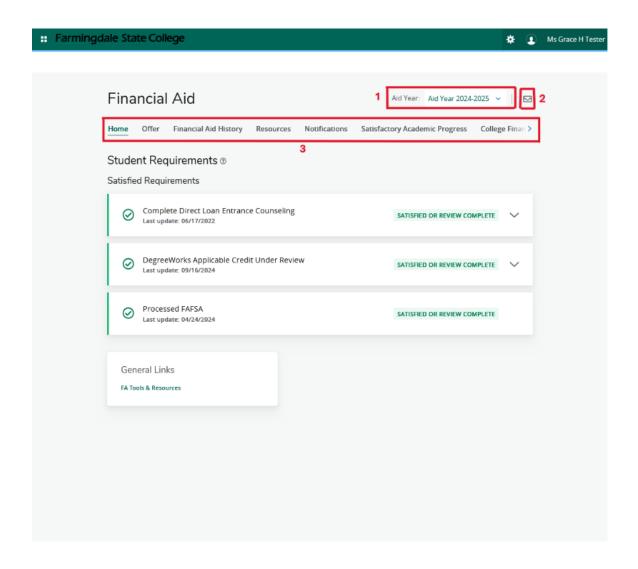
This tab allows you to order an official transcript through Parchment. You will be directed to Parchment's page. Detailed information is available on our website under "Transcript Information".



#### Financial Aid Dashboard

All Financial Aid information can now be found on the new Financial Aid Dashboard. This page will allow you to see your Unsatisfied and Satisfied Requirements, General Links, Award Information, Financial Aid History, Resources, Notifications, Satisfactory Academic Progress, and College Financing Plan.

The information on these different tabs is relative to the selected Award Year [1]. To navigate around just click on the appropriate tab [3]. If you want to get in contact with the Financial Aid department and ask a question, you can start an email by click on the email icon [2].





# Student Account / Pay Bill

View, manage and pay your student account charges and keep track of your tax documents. To see specific charges, payments, and current or future balances for a specific term, go to "Account Detail for Term". For a detailed history of your transactions and to view/print past statements, go to "Statement and Payment History".

# Tax Notification (1098-T)

Once the new Banner 9 Self Service Tax Notification (1098-T) page is complete any links will automatically point to the new page and this documentation will be updated.

## Parking Decals & Traffic Violations

This tab directs to our parking and citations portal. Here you can purchase campus parking decals, pay parking citations and/or request a traffic citation hearing