Farmingdale State College
State University of New York

Application for a Dual Program (Certificate)

If you wish to apply for a dual program (i.e. certificate) you should submit this form to the Registrar's Office prior to the beginning of a semester. If received after the beginning of a semester the change is effective next term. Students who are enrolled in an Associate or Bachelor's program and seek to earn a certificate, must meet the admission requirements of both programs. The Advisor of the second program will attach a listing of additional courses/credits to be completed in order to fulfill the requirements. This list of courses is subject to course availability. Other courses may be substituted with the permission of the Department Chair.

Important Note: If you're an EOP or International student you must complete Section I & II.

SECTION I

Student RAM ID number Last Name First Name Telephone Number

Current Degree Major: _____

Certificate Program: _____

☐ check here to confirm the student's DegreeWorks Audit was reviewed

Student's Signature Date

Chairperson's approval (First Degree) Date

Chairperson's approval (Second Program) Date

SECTION II

Check here ☐ **IF** you are an **EOP** student, you must obtain a signature from the **EOP Office**. Once signature is obtained, return form to the **Registrar's Office.**

_____ _____ Date: _____
(Print Name) (Signature)

Check here ☐ **IF** you are an **F-1 or J-1** student, you must obtain signature from the International Education Office. Once signature is obtained, return form to the **Registrar's Office.**

_____ _____ Date: _____
(Print Name) (Signature)

Return signed and completed form to Registrar's Office, Laffin Hall, Room 225 ***or Regoffice@farmingdale.edu***
2350 Broadhollow Road Farmingdale, New York 11735 934.420.2776