



February 25, 2016

Dr. W. Hubert Keen  
President  
Farmingdale State College  
Horton Hall  
2350 Broadhollow Road  
Farmingdale, NY 11735

**Re: Dental Hygiene Program**

Dear President Keen:

At its February 4, 2016 meeting, the Commission on Dental Accreditation (CODA) considered the site visit report on the dental hygiene program sponsored by the Farmingdale State College in Farmingdale, New York.

On the basis of this review, the Commission adopted a resolution to grant the program the accreditation status of “approval without reporting requirements.” The definitions of accreditation classifications are enclosed. The next site visit for the program is scheduled for **2022**.

The findings of the Commission on Dental Accreditation are noted in the enclosed Commission-approved Site Visit Report. Oral comments made by site visit team members during the course of the site visit are not to be construed as official site visit findings unless documented within the site visit report and may not be publicized. Further, publication of site visit team members’ names and/or contact information is prohibited.

One copy of this report and the related enclosures have also been sent to the chief administrative officer and program director copied on this letter. The Commission requests that a copy of this report and the related enclosures be forwarded to the chairpersons and appropriate faculty.

In a separate action, the Commission on Dental Accreditation (CODA) considered a report submitted on December 3, 2015 describing a program change within the dental hygiene. The Commission noted that the report included documentation on the transition from an Associate in Science Degree to an Associate in Applied Science degree in Dental Hygiene with a subsequent decrease the length of the program from 80 to 70 credit hours, effective Fall 2016.

Following careful review of the information provided, the Commission adopted a resolution to continue the program’s accreditation status of “approval without reporting requirements” but has postponed action regarding the program changes pending further

information. Please submit documentation demonstrating how the program will continue to meet the accreditation standards due to the reduction in program length. The Commission noted the program plans to remove CHM 140 Introduction to General, Organic & Biochemistry and incorporate the content into DEN 203 Principles of Nutrition, and DEN 212 Pharmacology. However, the Commission could not verify chemistry content would continue to be presented at the depth and scope required by the Dental Hygiene Standards 2-8 and 2-8b. The Commission requests the course syllabi for CHM 140 Introduction to General, Organic & Biochemistry and pre- and post-change course syllabi for DEN 203 Principles of Nutrition and DEN 212 Pharmacology to include weekly course schedules. Additionally, please highlight or underline all content changes. An additional evaluation of the program changes will occur at the next regularly scheduled site visit.

The Commission requests one paper copy and one comprehensive electronic copy of the detailed progress report on the implementation of the recommendation(s) be submitted to this office by **May 15, 2016** for consideration at the Dental Hygiene Education Review Committee's July 12-13, 2016 meeting and the Commission's August 4, 2016 meeting.

***Note: The program's documentation for CODA (self-study, application, or reports to CODA, for example) must NOT contain any sensitive personally identifiable information ("Sensitive Information" or "PII") as outlined in "Privacy and Data Security Requirements for Institutions" (see below). Similarly, such documentation must not contain any identifiable patient information ("PHI"); therefore, no "patient identifiers" may be included (see below). This applies whether or not the program is required to comply with HIPAA.***

***Before sending documents such as self-studies or faculty CVs to CODA, institutions must fully and appropriately redact all PII and all PHI all patient identifiers such that the PII and patient identifiers cannot be read or otherwise reconstructed. Covering information with ink is not an appropriate means of redaction.***

***If the program/institution submits documentation that does not comply with the directives on PHI and PII (noted above), CODA will assess a penalty fee of \$1000 to the institution; a resubmission that continues to contain PHI or PII will be assessed an additional \$1000 fee.***

In addition to the paper copy requested above, please be advised that the Commission requires that all accreditation correspondence/documents/reports and related materials submitted to the Commission for a program's permanent file be done so electronically.

The attached Electronic Submission Guidelines will assist you in preparing your report. If the program is unable to provide a comprehensive electronic document, the Commission will accept a paper copy and assess a fee to the program for converting the document to an electronic version.

Institutions/Programs are expected to meet established deadlines for submission of requested information. If an institution fails to comply with the Commission's request, it will be assumed that the institution no longer wishes to participate in the accreditation program. In this event, the Commission will immediately notify the chief executive officer of the institution of its *intent to withdraw* the accreditation of the program at its next scheduled meeting.

The Commission has authorized use of the following statement by institutions or programs that wish to announce their programmatic accreditation by the Commission. Programs that wish to advertise the specific programmatic accreditation status granted by the Commission may include that information as indicated in italics below (see text inside square brackets); that portion of the statement is optional but, if used, must be complete and current.

The program in dental hygiene is accredited by the Commission on Dental Accreditation [*and has been granted the accreditation status of "approval without reporting requirements"*]. The Commission is a specialized accrediting body recognized by the United States Department of Education. The Commission on Dental Accreditation can be contacted at (312) 440-4653 or at 211 East Chicago Avenue, Chicago, IL 60611. The Commission's web address is: <http://www.ada.org/en/coda>.

The Commission wishes to thank you and the faculty and staff for their cooperation during the site visit. If this office can be of any assistance to you, please contact the Allied accreditation managers, Ms. Alyson Ackerman at [ackermana@ada.org](mailto:ackermana@ada.org) or 1-800-621-8099, extension 4660, or Ms. Patrice Renfrow at [renfrowp@ada.org](mailto:renfrowp@ada.org) or 1-800-621-8099, extension 2695.

Sincerely,

A handwritten signature in black ink that reads "Alyson Ackerman". The script is cursive and fluid, with the first name "Alyson" and last name "Ackerman" clearly legible.

Alyson Ackerman, MPA  
Manager, Allied Dental Education  
Commission on Dental Accreditation

AA/kk

Enclosures:

Formal Report of the Site Visit

Sent via e-mail:

Formal Report of the Site Visit

CODA Accreditation Status Definitions

Reporting Program Changes in Accredited Programs

Electronic Submission Guidelines for General Correspondence

Link to Evaluation and Operational Policies and Procedures

<http://www.ada.org/coda/policies-and-guidelines>

Link to Accreditation Standards for Dental Hygiene Education Programs

<http://www.ada.org/coda/current-accreditation-standards>

cc: Dr. Denny Ryman, dean, School of Health Sciences  
Dr. Maureen Tsokris, chair, Dental Hygiene  
Dr. Karen West, chair, Commission on Dental Accreditation (CODA)  
Dr. Sherin Took, director, Commission on Dental Accreditation (CODA)  
Ms. Patrice Renfrow, manager, Allied Dental Education, CODA  
Mr. Herman Bounds, director, Accreditation Division, U.S. Department of  
Education (via CODA website)  
State Boards of Dentistry (via CODA website)  
Institutional Accreditors (via CODA website)