TECHNOLOGY RESUME SAMPLE

Name

Town, State Zip • name@farmingdale.edu
123-456-7890 • LinkedIn.com/in/firstlast

EDUCATION

Farmingdale State College, Farmingdale, NY
*Bachelor of Science in Computer Programming and Information Systems***,** Expected May 2025
- **Relevant Coursework:** UNIX Operating Systems, Computer Programming I & II, Web Database Development
- **Academic Recognition:** President's List, GPA 3.8

Suffolk County Community College, Selden, NY
Associate of Science in Computer Science, May 2023
- **Academic Recognition:** Dean's List, GPA 3.5

RELEVANT PROJECTS

MedLink Patient Portal Website, Senior Project, Farmingdale State College
Fall 2024
- Served as Project Lead, scheduling meetings and delegating tasks.
- Specialized in PHP, HTML, MySQL and database tasks.
- Established and managed GitHub and Discord for streamlined communication.
- Debugged files and integrated systems within website.

WORK EXPERIENCE

Best Buy, Smithtown, NY
*Sales Associate***,** May 2021 - Present
- Consistently exceed monthly sales targets by 10% through effective upselling.
- Demonstrate in-depth product knowledge, facilitating informed customer decisions.
- Manage opening and closing procedures, ensuring accurate handling of cash transactions.

COMMUNITY ENGAGEMENT

Habitat for Humanity, Bay Shore, NY
Volunteer, Apr 2023 - May 2024
- Collaborated with team of volunteers to build homes for families in need, contributing over 50 hours of service.
- Participated in community outreach initiatives, promoting Habitat's mission and recruiting volunteers.

CLUBS AND ORGANIZATIONS

International Student Association, Farmingdale State College, Sep 2024 – Present
Campus Recreation, Farmingdale State College, Sep 2023 – Present

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SKILLS SUMMARY

Programming Languages: C++, Java
Operating Systems: Unix, Windows, Mac
Database: MySQL
Software: Microsoft Office, Visual Basics
Website Development: HTML, PHP
Soft Skills: Communication, Collaboration, Problem Solving, Critical Thinking
Languages: English, Spanish

CERTIFICATIONS

CompTIA Security+, CompTIA, Sep 2024