

STEP Online Tutoring Request Form and Permission Slip

**Student Name**: \_ **Grade**: \_\_\_\_

**School**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Parent /Guardian’s Name**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Parent Cell # 1:**  **Parent Cell #2:**  \_\_\_\_\_\_\_\_\_\_\_\_

**Parent Email Address:**  \_\_\_

**Student Email Address:**  \_\_\_

**Course(s) Tutoring Needed in:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Topics currently being covered in class:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please indicate times of availability below:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** | **Saturday** | **Sunday** |
|  |  |  |  |  |  |  |

Tutoring sessions cost ***$10 per hour*** to parents that is due to the tutor or program coordinator, preferably by a cash exchange application (i.e. CashApp, Zelle, Venmo…) at the beginning of the session and the remainder of the cost will be subsidized by STEP. If this isn’t an option, an alternative arrangement should be made in advance of the first session. Although we do our best to serve all of our students’ tutoring needs, financial and time restrictions may limit availability.

STEP tutors are chosen and hired based both on their knowledge in their field of study and their ability to successfully teach the subject. Online tutoring sessions will take place utilizing the Zoom platform during the hours of 8am and 7pm only. Parent /Guardians are responsible for supervision of the student during the session. Participants shall remain liable and hold Farmingdale State College harmless for any liability arising from their participation in tutoring sessions, whether held in person or online. I certify that I have read and accept the above liability release and permission statement.

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**Parent Signature Date**