Leadership Skills in 2012

The Leadership Skills series will provide insight into the key ingredients of effective leadership, teamwork and critical thinking. Through interactive discussions, managers will learn to acquire the mindset and strategies critical to success in today’s competitive marketplace. They will also learn how to continue evaluating their own skills in order to improve performance and get results. Topics covered include:

Essentials of Great Leadership

- Get Above the Water Line
- Command Respect
- Earn Trust
- Speed Read Clients and Colleagues
- Embrace Humility
- Successfully Delegate
- Enhance Conflict Resolution Skills
- Develop Motivational Tools
- Communicate Effectively

Team Work and Management Skills

- Maximize Your Return on People
- Conduct Team Effectiveness Assessments
- Know and Use the Resources of the Group
- Run Effective Meetings
- Build and Develop Leaders in Your Organization
- Deliver and Receive Effective Feedback and Evaluations

Critical Thinking Skills

- Goal Setting Theory
- Critical Success Factors
- Mind Mapping
- Appreciative Inquiry
- Strategic Thinking
- Force Field Analysis
- Leadership Styles

Offered on campus or on-site at your organization – Call Business Outreach at 631-420-2246