# Welcome to Introduction to Turnitin for Students

#### **OVERVIEW**

Turnitin is **plagiarism prevention software** Farmingdale State College has acquired for submission of papers to check for plagiarism / text matching and to help promote originality.

#### **TO ACCESS Turnitin**

Go to <a href="http://www.farmingdale.edu/library/index.shtml">http://www.farmingdale.edu/library/index.shtml</a> and Click on <a href="http://www.farmingdale.edu/library/index.shtml">Turnitin</a>

On the Turnitin page, Click www.turnitin.com

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How to Create Your Turnitin Account

# **Click** Create an Account (upper right side of the screen)

- 1. Choose Student
- You will be asked for your <u>Class ID</u> and <u>Class Enrollment</u> <u>Password</u>. <u>These will be provided by your Instructor</u>.

Type in your **Turnitin Class ID**:

Example: 1234567

Type in your **Turnitin class enrollment class password**:

Example: math101

You will be asked to type in your First Name, Last Name & email address

3. Enter your email address. <u>This will be your Turnitin USER ID when you log in to Turnitin in the future</u>.

Example: smithja2@farmingdale.edu

**4. Enter your Password** – Create a password with 6-12 characters with at least 1 letter and 1 number.

Example: farm123

5. Confirm your password: retype your password.

Example: farm123

These will appear as \*\*\*\*\*\* on screen for privacy protection.

**6.** Please select a **Secret Question** for Security. **Click** the **down arrow** to view your choices.

**Example:** What is your father's middle name?

Type in the answer.

Note: Your name will appear on your Turnitin Home page when you login.

## 7. User Agreement –Read User Agreement

# **Click** I agree – Create Profile.

You will receive the message "Create a user profile completed".

#### 8. Finish

Click the blue link: end wizard and log in.

You are now logged in to your class and will see a screen with your class details.

# **To Use Turnitin**

**Click** the link of the **class name**.

Example: Mathematics 101

You will see a page with an assignment name link.

Example: <u>Term Paper</u>

Note the \* icon under the **submit** column.

Click the submit icon • ...

Type your **First name**: **John** 

Type your Last name: Smith

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Type your paper title: Final paper for math

Now you need to **upload** your paper.

The default option is file upload.

Note the **Browse** button (arrow). This is where you will navigate to locate your document.

For example: c:\my documents, a:\, d:\, e:\

**Click** the **Browse** button (arrow) and select your file.

**File types accepted for submission are**: MS Word (.doc), Word Perfect, Adobe Acrobat .pdf, Postscript, web page format .html, Revisable Form Text .rft, and plain text .txt.



You will receive a message "Is this the paper you want to submit?"

A preview of the paper will appear on the screen. If it is the correct paper,



Depending on the length of you paper, this may take several seconds.

If you want to <u>cancel this submission</u>, click on the link to the right **no**, **go back**.

You will receive a digital receipt of the paper that you have submitted.

To return to your class assignment portfolio:

#### Click my classes

To exit Turnitin:

Click logout on the Turnitin menu bar

### **Questions & Technical Support:**

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