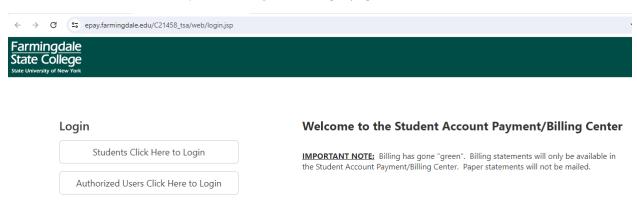


State University of New York

HOW TO PAY A DEPOSIT ONLINE

Steps to pay an admissions or housing deposit online by credit or debit card.

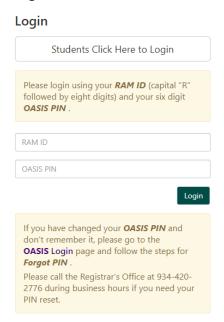
Go to the Student Account Payment/Billing Center Login page



Students → select "Students Click Here to Login"

Enter your RAM ID (capital "R" followed by eight digits) and your OASIS PIN → click "Login"

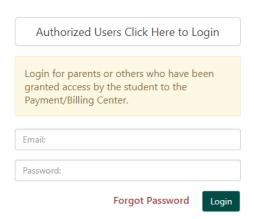
If you have forgotten your OASIS pin, click <u>here</u> to go to the OASIS Login page and follow the steps for **Forgot PIN**.



Authorized Users → select "Authorized Users Click Here to Login"

Enter your **Email address** (the email address entered when the authorized user account was created) and your **Password** → click "**Login**".

If you forgot your password → click **Forgot Password** and a temporary password will be emailed to you.



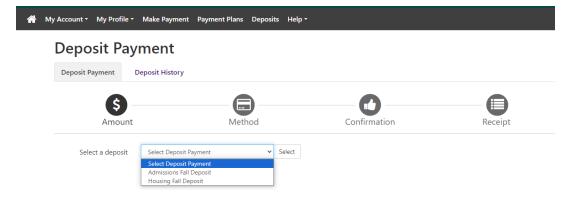
Once logged into the Payment/Billing Center -> click "Deposits" tab at the top of the screen



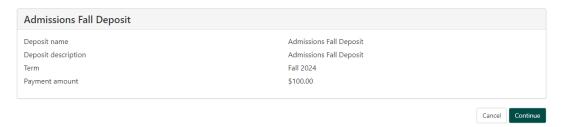
Select a Deposit Type

Click the dropdown to select the type of deposit \rightarrow Admissions Deposit or Housing Deposit \rightarrow click "Select".

If there is more than one deposit of the same type showing in the dropdown, also select the correct term (for example, Admissions Fall Deposit or Admissions Spring Deposit).



The deposit name, term and amount will come up \rightarrow if this is the deposit you want to pay \rightarrow click "Continue". If not, click "Cancel" to go back to the previous page.



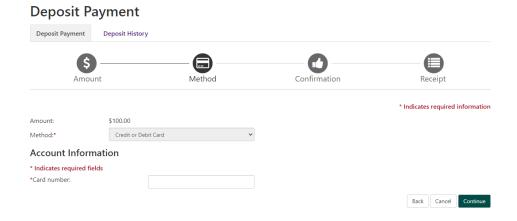
Select a Method of Payment

Click the dropdown to select "Credit or Debit Card" (VISA, MasterCard, American Express or Discover)

→ click "Continue"

Deposit Payment Deposit History S Amount Deposit History Amount Select Method Credit or Debit Card Select Method Credit Card Credit or Debit Card

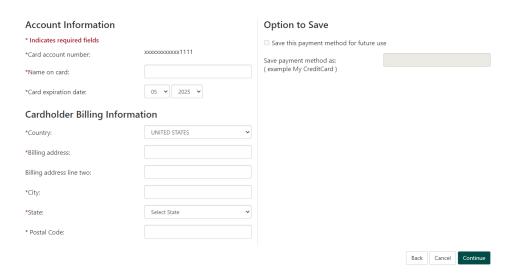
Enter your **Credit or Debit card number** → click "**Continue**"



Enter the Account Information and Cardholder Billing Information → click "Continue"

There is an option to save the account and cardholder billing information for future use

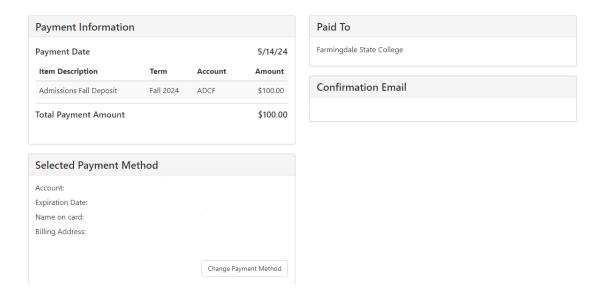
To save the payment method, click the checkbox next to "Save this payment method for future use". You will be prompted to enter a name for the saved method.



Confirmation

Confirm the payment information is correct

To continue with the payment, review the payment information → click "Submit Payment".



Print the "Payment Receipt" page for your records.